



## **Responsibilities for TXSES' Board of Directors**

1. Determine the organization's mission and purposes, with periodic review.
2. Select the Executive Director (ED).
3. Support the ED and review his/her performance in accordance to mutually agreed upon annual goals and objectives.
4. Ensure effective organizational planning by approving long-range (5-year) plans with at least bi-annual review.
5. Ensure adequate resources (fundraising).
6. Manage resources effectively, including approval of an annual budget.
7. Determine and monitor the organization's programs and services.
8. Enhance the organization's public image and identify spokesperson(s).
9. Serve as a court of appeal for personnel and/or disputes outside of ED's prerogatives.

## **General agreements**

1. The Board is responsible for making policy and has the ultimate legal responsibility for activities or inactivity.
2. Directors have no individual management authority.
3. Directors have fiduciary duties of care, obedience and loyalty to the organization.
4. Directors should be active in fundraising activities.
5. Directors have an important role in the development of Directorship in the organization and are responsible for oversight of recruitment and retention.
6. Directors should develop policy and scrutinize existing policy regarding barriers to membership.

## **TXSES specific requirements**

1. All Board members must be TXSES members in good standing. At election, currently 50% must be ASES members with a goal of 100% in near future.
2. Directors hold three-year terms with a limit of one consecutive term. All officers are elected to one-year terms and may be re-elected once.
3. All elected officers will be ASES members.

4. Directors should attend all quarterly Board meetings. Absence from three consecutive Board meetings shall terminate the term of a Director.
5. Directors should be actively engaged in meetings.
6. Each director should actively participate on at least one standing committee.
7. Directors are required to participate in developing new growth resources for TXSES, including financial, member, volunteer, and information/knowledge resources.
8. The fundraising target for each Director At-Large is \$250 per year.
9. The fundraising requirement can be fulfilled through (a) personal or business donations; (b) securing individual donations; or (c) an in-kind contribution of services, nominally 25 hours per year in addition to board and subcommittee meetings.
10. Chapter Representatives are exempt from the fundraising requirement.